



## Application for Employment

Portia's Café is an equal opportunity employer and values diversity.  
All employment decisions will be decided based solely on qualifications, merit, and business need.

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

What position(s) are you applying for?

- Server
- Kitchen Staff
- Dishwasher

Why would you like to work at Portia's Café?

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What experience, if any, do you have in the position(s) you are applying for?

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Our mission statement is...

*"Portia's Cafe seeks to create positive change by providing healthful options for a variety of dietary lifestyles. In an inviting and accepting space, we welcome diversity and nurture community, while being conscious of our impact on the environment, the animals, and humankind."*

Please tell us briefly if and how your values align with ours.

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Please describe one of your strengths and how it might help you in your new position.

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Please describe one of your weaknesses and how you could improve upon it.

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When are you able to work?

Hours of Operation:

**Mon** from \_\_\_\_\_ to \_\_\_\_\_  
**Tue** from \_\_\_\_\_ to \_\_\_\_\_  
**Wed** from \_\_\_\_\_ to \_\_\_\_\_  
**Thu** from \_\_\_\_\_ to \_\_\_\_\_  
**Fri** from \_\_\_\_\_ to \_\_\_\_\_  
**Sat** from \_\_\_\_\_ to \_\_\_\_\_  
**Sun** from \_\_\_\_\_ to \_\_\_\_\_

**Mon-Sat** 8a-9p  
**Sun** 8a-3p

**Kitchen applicants must be able to lift 50 lbs.** Can you perform this function with or without reasonable accommodation? \_\_\_\_\_

**How flexible is your schedule?** Are you willing to cover or switch shifts with someone else if asked?  
\_\_\_\_\_

**When are you able to start?** \_\_\_\_\_

Please tell us about your most recent employment:

1. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Please bring this application to Portia's Café, 4428 Indianola Ave, Columbus, OH 43214 or scan and email to portiascafe@gmail.com. You may attach a resume if you wish.

Thank you for your interest in working with us!